



MEMORANDUM

TO: CRRA Policies & Procurement Committee

FROM: Moira Kenney, HR Specialist/Board Administrator

DATE: December 2, 2013

RE: Notice of Regular Telephonic Meeting

There will be a regular telephonic meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on Thurs. December 5, 2013 at 11:00 a.m. in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the November 7, 2013, Regular Committee Meeting (Attachment 1).
4. Review and Recommend Resolution Regarding Authorizing Use of Reserves to Pay Certain FY14 Legal Costs (Attachment 2).
5. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
6. Informational
 1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment 3).
 2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment 4).
 3. Report on Legal Requests for Services (Attachment 5).
7. Such other items that may properly come before the Committee.